

# PLAN AND ZONING COMMISSION MEETING

December 7, 2015

Direction: CITY1475.DSS

Chairperson Erickson called the regular meeting of the Plan and Zoning Commission to order at 5:30 p.m. on Monday, December 7, 2015, in the Council Chambers of the West Des Moines City Hall, located at 4200 Mills Civic Parkway, in West Des Moines.

Roll Call: Andersen, Costa, Erickson, Hatfield.....Present  
Brown, Crowley, Southworth.....Absent

## **Item 1 - Consent Agenda**

### **Item 1a - Minutes of the meeting of November 23, 2015**

Chairperson Erickson asked for any comments or modifications to the November 23, 2015 minutes.

Moved by Commissioner Hatfield, seconded by Commissioner Costa, the Plan and Zoning Commission approve the minutes of the November 23, 2015 meeting.

Vote: Andersen, Costa, Erickson, Hatfield.....Yes  
Brown, Crowley, Southworth.....Absent

Motion carried.

## **Item 2 – Public Hearings**

### **Item 2a – Short Term Rentals – Amend Title 9, Zoning, to define and establish regulations pertaining to short-term rentals – City initiated – AO-002907-2015 (Continue to December 21, 2015)**

Chairperson Erickson asked for a motion and a second to defer Item 2a, an ordinance to define and establish regulations for Short Term Rentals, to the December 21, 2015 meeting.

Moved by Commissioner Costa, seconded by Commissioner Andersen, the Plan and Zoning Commission defer Item 2a to the December 21, 2015 Plan and Zoning Commission meeting.

Vote: Andersen, Costa, Erickson, Hatfield.....Yes  
Brown, Crowley, Southworth.....Absent

Motion carried.

### **Item 2b – Ordinance Amendment – Amend Title 9 (Zoning), Chapter 10, (Performance Standards) and Chapter 14, (Accessory Structures) to establish regulations pertaining to solar energy systems – City Initiated – AO-002916-2015 (Continue to January 4, 2016)**

Chairperson Erickson asked for a motion and a second to defer Item 2b, an ordinance amendment to establish solar energy regulations, to the January 4, 2016 meeting.

Moved by Commissioner Hatfield, seconded by Commissioner Andersen, the Plan and Zoning Commission defer Item 2b to the January 4, 2016 Plan and Zoning Commission meeting.

Vote: Andersen, Costa, Erickson, Hatfield.....Yes  
Brown, Crowley, Southworth.....Absent

Motion carried.

## **Item 3 – Old Business**

There were no Old Business items on the agenda.

**Item 4 – New Business**

**Item 4a – Friends of the Library Tale Trail, Ashawa Park Trail & City Campus – Approval of a story walk – WDM Library – MML1-002902-2015**

Darryl Eschete, WDM Library Director, requested Minor Modification Site Plan approval to implement a story walk consisting of a series of 15 pedestal signs displaying pages of a children’s storybook to be located along the trail within Ashawa Park. Mr. Eschete provided a project background stating that Mary Brooks approached the library regarding this project and provided funding in tribute to her late husband, Dr. Robert Brooks a former well-respected Valley High School Principal. The project will couple early literacy and family togetherness with time spent out-of-doors. In keeping with the spirit of West Des Moines, this project will be both attractive and sturdy, as well as having low impact to the environment.

Planner Munford stated that typically Minor Modifications are not brought forward to the Plan and Zoning Commission. This is an informational item provided to give some publicity to the project.

Chairperson Erickson asked if anyone from the audience would like to speak to this item; seeing none, asked for continued discussion or a motion.

Moved by Commissioner Hatfield, seconded by Commissioner Andersen, the Plan and Zoning Commission adopt a resolution recommending the City Council approve the Minor Modification to allow the implementation of a story walk along the trail within the City Campus and Ashawa Park, subject to the applicant meeting all City Code requirements:

Vote: Andersen, Costa, Erickson, Hatfield.....Yes  
 Brown, Crowley, Southworth.....Absent  
 Motion carried.

**Item 5 – Staff Reports**

There were no staff reports.

**Item 6 - Adjournment**

Chairperson Andersen asked for a motion to adjourn the meeting.

Moved by Commissioner Costa, seconded by Commissioner Andersen to adjourn the meeting.

Vote: Andersen, Costa, Erickson, Hatfield.....Yes  
 Brown, Crowley, Southworth.....Absent  
 Motion carried.

The meeting adjourned at 5:39 p.m.

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Craig Erickson, Chairperson  
 Plan & Zoning Commission

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Kimberly Taylor, Recording Secretary